

**MINUTES OF THE BOARD MEETING  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, November 19, 2014  
450 Child Street, Boardroom, Warren, RI**

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Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Klepper at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

Paul Bishop, William Gosselin, Joel Hellmann, John Jannitto, Allan Klepper, Bradford Louison, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: Georgina Macdonald

**1. Public Input - None**

**2. Minutes**

Director Jannitto made the following motion seconded by Director Hellmann

**MOTION: To approve the minutes of the 10/29/14 Board Meeting.**

**Motion passed unanimously.**

**3. Executive Directors Report**

Executive Director P. Marchand stated that East Providence had run a test of the emergency pump station, and it indicated that their distribution system is too restrictive, therefore demonstrating that a dedicated 20" pipeline is needed to supply the East Providence tank and system. The 20" pipeline is considered Phase 1 of the interconnection project.

The Executive Director along with the Board of Directors attended the Bristol Town Council meeting and updated them on Phase 1 – interconnection of BCWA and East Providence cross bay pipelines with a 20" pipeline, a project that could cost \$4 million. With the State funding 50% of the total cost, it would result in a cost of approximately \$1 million to the BCWA.

Chairman Klepper stated that Bristol Council wants to move forward with Phase 1, but all three town councils and East Providence will have to agree. Consensus of the Board was for BCWA to pursue meetings with Warren, Barrington and East Providence.

Executive Director P. Marchand stated the BCWA is in the process of developing a large meter program, we have a number of meters over 6" that are past their useful life span. Also, there are 7,000 residential meters that need replacement ASAP. As meters age, they tend to lose consumption usage, which makes it imperative that we keep up a replacement program. BCWA is working with a consultant to determine which type of meter will serve all of our needs.

Anawan Dam: there were problems with bad soil, which had to be removed, and filled with gravel for an additional cost.

Chairman Klepper stated a Special Board Meeting will be held on this item.

Barrington Bridge: BCWA met with DEM concerning the distribution pipe in the Barrington Bridge. A replacement unit is being designed.

#### **4. Financial Report**

Finance Manager M. Champagne stated that revenues are once again up, due to our rate increase and expenses are below budget. The billing software still has some minor issues that need addressing.

#### **5. 2014 Draft Strategic Plan**

Chairman Klepper stated that this Plan has been working well for the Board. Board to approve at its next meeting.

#### **6. Engineering Services Task Orders – for Information**

##### **1. Business TO 1A – Water Supply System Management Plan and Emergency Plan**

Executive Director P. Marchand stated that Pare Engineers have been awarded the work to complete the Master Plan. The Emergency Plan has been completed.

#### **7. Preliminary Draft 5 Year Capital Plan**

Executive Director P. Marchand stated that BCWA now has \$10 million in bonds for 2015 and 2016 projects. The 5 year Capital Plan includes the large meter program, computer system, water main to Pawtucket water, new roofs needed at the administration and distribution buildings.

Chairman Klepper stated this item to be adopted at the December meeting.

Director Hellmann stated the Finance Committee will review the 5 Year Capital Plan before the next Board meeting and present their recommendation to the Board.

#### **8. Board Correspondence**

Chairman Klepper stated that the Board will be discussing the Executive Director's contract. The Personnel Committee will meet to discuss the details and make a recommendation to the Board.

#### **9. Executive Session – RIGL 42-46.5 – 10/29/14 Sealed Executive Session Minutes and RIGL 42-46.5(2) Litigation a) Claim: Gaito, b) Parkside Corporation**

Chairman Klepper stated that there will be no further business after the Board returns to open session.

Next Board Meeting will be 12/17/14, Personnel Committee Meeting will be 12/3/14, Finance Committee Meeting TBD.

Director Hellmann made the following motion seconded by Director Gosselin

**MOTION: To enter Executive Session RIGL 42-46.5 – 10/29/14 Sealed Executive Session Minutes and RIGL 42-46.5(2) Litigation a) Claim: Gaito, b) Parkside Corporation**

**Motion passed unanimously.**

The Board entered Executive Session at 7:12 pm.

The Board returned to open session at 7:40 pm.

Director Hellmann made the following motion seconded by Director Gosselin

**MOTION: Seal executive session minutes and adjourn the meeting.**

**Motion passed unanimously.**

There being no further business the meeting was adjourned at 7:39 pm.

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Raymond Palmieri, Sr.  
Secretary